

SOLANO COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD

UNADOPTED MINUTES
December 3, 2014

1. CALL TO ORDER

A Board Study Session of the Solano Community College District Governing Board was called to order at 7:00 p.m., on Wednesday, December 3, 2014, in the Administration Building, Suite 201, 360 Campus Lane, Fairfield, California 94534, by Board President Keith.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

At the request of Board President Keith, Mr. George Guynn led those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Pam Keith, President
A. Marie Young, Vice President
Monica Brown
Sarah E. Chapman, Ph.D.
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
Jowel C. Laguerre, Ph.D., Secretary

Members Absent:

Naser J. Baig, Student Trustee

Others Present:

Roger Clague, Chief Technology Officer
Wade Larson, D.M., Associate Vice President, Human Resources
Shirley Lewis, J.D., Chief Student Services Officer
Leigh Sata, Executive Bonds Manager
Diane M. White, I/Vice President, Academic Affairs
Michael Wyly, Academic Senate President
Renee Pegues, Executive Coordinator, Superintendent-President/Governing Board
Yashica Crawford, Ph.D., Chief of Staff
Judy Spencer, Chief of Staff

4. APPROVAL OF AGENDA

Dr. Jowel Laguerre, Superintendent-President, made the following corrections to the Agenda:

Item 9.(a) Page 23 moved to Item 6.(a) Reports (No Action Required)

Moved by Trustee Young and seconded by Trustee Thurston to approve the Agenda as amended. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Keith recognized Professor James DeKloe, President, Solano College Faculty Association who expressed concerns on the direction of the college and is formally declaring an impasse in negotiations.

Board President Keith recognized Mr. James Vaughn expressed concerns regarding treatment he received from various faculty and administrators at Solano Community College.

6. REPORTS (NO ACTION REQUIRED):

(a) Proposal to Establish an Andrew Young Foundation Center at the Vallejo Campus of Solano Community College

Facilitated by Melvina Turner King, CEO, MTK and Associates; and Andrea Young, Executive Director of the Andrew J. Young Foundation

Ms. Turner and Ms. Young thanked the Board for the opportunity to present this evening. They provided an overview of Andrew Young Foundation as well as the possibility of establishing a foundation center at the Vallejo Center of Solano Community College. The Andrew Young Global Center of Vallejo (AYGCV) is a community-inclusive, youth-focused initiative aimed at developing a future workforce, which not only possesses market-relevant skills, but is engendered with a sense of social responsibility necessary to ensure the socioeconomic growth and well-being of the communities of Vallejo, California.

Working with school district officials and other community stakeholders, AYGCV will devise training to allow teachers to explore ways to integrate issues of social justice in their courses and allow students to explore the theory and practice of social justice in how they view and carry themselves, engage others, and serve as change agents for community transformation and growth. Activities will be implemented locally. Funding would be from other sources. There is no projected cost to the college at this time.

AYGCV would like to propose the possibility of establishing a foundation center at the Vallejo Center of Solano Community College. The Board expressed excitement of a potential partnership with AYGCV and the potential to expanding it to the other campuses.

Dr. Laguerre pointed out some of the affiliations the foundation has with Morehouse, University of San Francisco, Georgia State University and Boston University. This is a strong network of institutions we will be sharing with you.

(b) Solano Transportation Authority Presentation

Facilitated by Daryl K. Halls, Executive Director, Solano Transportation Authority

Postponed to a future meeting

(c) Intersegmental General Education Transfer Curriculum (IGETC)

Facilitated by Jocelyn Mouton, Interim Dean, Counseling/Special Services; and Robin Arie-Donch, Counselor; and Marcie McDaniels, Counselor

The Board asked for clarification of our process and what enhancements can be made to better serve our students. Dr. Laguerre will work with staff to review our current processes. Staff also shared information regarding articulation agreements. Presented information on articulation as students need varying degrees of support.

Key points:

- IGETC is not appropriate for all transferring students.
- Overview of the Transfer Center.
- Counseling Office is open until 6:00 p.m.
- Overview of articulation agreements
- The need to get the information out to the students and community

Supporting documents from this presentation are available for review in the Office of the Superintendent-President.

(c) Library Options

Facilitated by Roger Clague, Chief Technology Officer

Mr. Clague provided an overview of potential enhancements and options for the Library and common areas. The Board recognized the popularity of ebooks and inquired if they would be beneficial to our campus and centers. Mr. Clague commented that we currently spend \$17,000 annually on ebooks and they are currently available for our students. Mr. Clague presented three options for the Library that the Board may want to consider in the future.

A full and complete copy of the presentation is available for review in the Office of the Superintendent-President and the Office of the Chief Technology Officer.

(d) Design Presentation: SCOE Building

Facilitated by Mr. Leigh Sata, Executive Bonds Manager; and VJ

Mr. Sata introduced representatives from Kitchell and Madi Architects who shared with the Board three options for the Vacaville Annex. The Board chose to move forward with the traditional design that is

keeping with the original design of the annex. Mr. Sata will provide cost estimates and comparisons for placing solar panels on the existing structure versus another area of the center.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Executive Bonds Manager and the Office of the Superintendent-President

(f) Completion Agenda: Dare to Declare

Facilitated by Jowel C. Laguerre, Ph.D., Superintendent-President; and Michael Wyly, Academic Senate President

Dr. Laguerre presented an overview of the Completion Agenda, which is a national movement to educate 5 million students with degrees by 2020. He highlighted the challenges community colleges must overcome to meet this goal as well as an outline for creating solutions. The American Association of Community Colleges has made several presentations regarding the national movement. Solano Community College is joining that movement. The Academic Senate has placed special emphasis on the completion agenda.

Dr. Laguerre introduced Professor Michael Wyly, Academic Senate President.

Professor Wyly gave an overview of the “Dare to Declare” campaign which is to establish faculty leadership and subsequent grassroots efforts for student outreach and completion. The project is currently in its nascence; thus, there are multiple details which will need to be worked out as the plan matures and unfolds. The Senate is set to discuss its first steps at its meetings on December 1 and 8, 2014.

At its core is the goal of equipping faculty with common tools to address directly the desire for student completion.

Main points of this campaign:

- Define the campaign by setting goals and benchmarks
- Share the goals with the faculty, students, and community
- Encourage participation in outreach efforts
- Encourage student participation in graduation
- Increase faculty participation and involvement in graduation
- Implement policies to promote accountability

Trustee Brown inquired about our communication efforts to remind students of their progress. Dr. Laguerre stated that beginning fall 2015 students will have access to communication that automatically generates an updated completion plan.

Trustee Chapman shared information regarding the changes to veteran’s eligibility and wanted to ensure that our students are aware of this new policy. Specifically students are now required to pass their course with a letter grade “C” to receive their benefits. Dr. Laguerre stated that our veteran’s center has supported these efforts but he will verify that staff are informed of the change.

A full and complete copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President

7. RETIREMENTS OF STAFF WITH 10 OR MORE YEARS OF SERVICE

(a) Resignation to Retire – Ignacio Rivera,

<u>Name</u>	<u>Assignment & Years of Service</u>	<u>Effective</u>
Ignacio Rivera	Full-time Custodian 13 years of service at SCC	12/04/2014

Moved by Trustee Young and seconded by Trustee Thurston to approve the resignation to retire for Ignacio Rivera, Custodian, effective December 4, 2014. The motion carried unanimously.

(b) Resolutions Honoring the Retirements of Ignacio Rivera and Jane Berger,

Ignacio Rivera has served the Solano Community College District with distinction as a Custodian in the Facilities Department since December 20, 2001. He is retiring after 13 years on December 4, 2014.

Jane Berger has served the Solano Community College District with distinction since September 29, 1992 when she began working as a full-time ESL/English Composition Instructor. She is retiring after 22 years on December 16, 2014.

Best wishes are extended to both Ignacio and Jane for a well-deserved retirement, with sincere thanks for their many contributions to Solano Community College.

Moved by Trustee Young and seconded by Trustee Thurston to approve the resolutions honoring the retirements of Ignacio Rivera, effective December 4, 2014 and Jane Berger, effective December 16, 2014, respectively. The motion carried unanimously with the following roll call vote:

STUDENT TRUSTEE ADVISORY VOTE: Naser J. Baig Concurred.

AYES: Trustee Brown, Trustee Martin, Trustee Honeychurch, Trustee Chapman, Trustee Young, Trustee Thurston, and President Keith.

NOES: None

ABSENT: Student Trustee. Baig

Board President Keith recognized Professor Melissa Reeve who shared the following remarks regarding Jane's retirement:

“It is my honor to be here tonight to speak a few words on the occasion of the retirement of my colleague and friend, Jane Berger. It has been my great pleasure to work alongside Jane for the last 8 of her 22 years in the small but mighty department of English as a Second Language.

Since I joined Jane at SCC only 8 years ago, I can't offer much insight into her first 14 years here. I know only that she was immensely pregnant at the time she interviewed for the position, was somewhat surprised to be hired, and therefore began her first full-time tenure track teaching position while also tending to the needs of a newborn. I learned about her this right away because I was 5 months pregnant when I started at SCC. I couldn't have asked for a more sympathetic and supportive colleague that first year.

The eight years I have worked with Jane have provided ample opportunities for me to witness the depth of her devotion to her profession as a language teacher, to language itself, and of course, to her students.

So great is Jane's zeal for language teaching that she told me earlier this fall, after having announced her retirement plans, that she intended to attend the October CATESOL conference, the largest annual professional conference for California ESL teachers. I stared at her and asked: why would you do that? I have to admit I was baffled as to why someone would want to attend a teaching conference on the eve of retiring from teaching—but here you see her level of passion. I talked her out of the conference, but found a more self-serving application for all her energy, as this fall she and I developed a whopping nine new courses, completely revising the structure of our ESL program. I promise you Jane did at least half of the work, despite the fact that she might never teach any of the courses herself. So you see what a devoted and hard-working colleague I am losing. Maybe I should request that the Board deny Jane's retirement as they did to poor Judy Spencer two years ago.

Jane's passion for language, and especially for prescriptively correct use of the English language, is so great that, if she made the mistake, in haste, of sending out a professional email containing some inaccuracy, she would follow up with an apology email, correcting her error and assuring the recipients that she really did know the correct form. At a recent gathering at her house, Jane said she may need to come out of retirement to teach as an adjunct, just to have an outlet for talking about grammar. She said her family is worried about how it will be to live with her if she has to turn the full force of her grammatical fanaticism on them, and I can imagine their fears. But her students, of course, absolutely love it. They are in awe of the breadth and depth of her knowledge of English, and her enthusiasm for sharing what she knows.

With students, Jane's capacities extend beyond teaching them English, to knowing them, bonding with them, caring about them, and helping them look for ways to improve their lives. Immigrant and international students find their way to Solano College by many different paths, and some live in well-connected communities who share their native language and culture. But many of them, we find, live fairly lonely lives. International students who arrive alone and live with a nearby uncle; foreign-born spouses of soldiers stationed at Travis; women who have married men they met online and moved to this country, sight unseen; mothers who have lived in this country for 20 years but spent the whole time at home, tending to their families, raising their children, and are only just now coming out to learn the language and really know the place they have spent half their lives. Jane has a way with students that invites them to open up to her, to share their struggles and fears. When she's able, she helps them bear those burdens. She makes it her business to see to it that her students find more than just English at Solano; they find a

caring community, and knowledge and resources that can help them to expand their opportunities and live better lives.

In all of these aspects of her professional life, Jane is leaving a great void at Solano that I can only hope I can begin to learn to fill.

However, I can't begrudge her departure, as she has clearly earned her rest. And, for all her dedication to her work and to her students, Jane leads a full and balanced life, pursuing many interests. She has been training this past year as a raw foods chef, and she has a trip to Malta and Sicily planned with her family, later this month. I'm sure in retirement she will fill her days with gardening, cooking, yoga, Mel Brooks movies, and the excellent company of her husband Tom, one of the funniest people I've ever met besides Jane herself.

If she has time, I do hope she'll come teach a class from time to time, or at least bring me a batch of her world-class brownies."

8. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Resolution Recognizing the Honorable Steve Hardy, Mayor of the City of Vacaville, California, Resolution No. 14/15-15

Board approval was requested for Resolution No. 14/15-15, recognizing the Honorable Steve Hardy, Mayor of the City of Vacaville, for his many contributions to Solano Community College, the city, and Solano County.

Moved by Trustee Chapman and seconded by Trustee Thurston to approve the resolution recognizing the Honorable Steve Hardy, Mayor of the City of Vacaville, California, Resolution No. 14/15-15 as presented. The motion carried unanimously with the following roll call vote:

AYES: Trustee Brown, Trustee Martin, Trustee Honeychurch, Trustee Chapman, Trustee Young, Trustee Thurston, and Board President Keith.
NOES: None
ABSENT: Student Trustee Baig

- (b) Set Date, Time, and Place for Annual Organizational Meeting

In accordance with Educational Code Section 72000(c)(2)(A), the Governing Board of the Solano Community College District designates the Board meeting of December 17, 2014, as the annual organizational meeting of the Governing Board. The organizational meeting will be held at 7:00 p.m., in the Solano Community College Administration Building, Room 626, located at 4000 Suisun Valley Road, Fairfield, CA 94534-3197. At the annual organizational meeting, the Governing Board will:

1. Elect a President, Vice President, and appoint a Secretary for 2014-2015.
2. Establish the dates, times, and locations of the Governing Board meetings.
3. Select a representative to the Solano County School Boards Association.

Moved by Trustee Thurston and seconded by Trustee Young to set the date, time and place for the Annual Organizational Meeting as December 17, 2014, 7:00 p.m. in the Solano Community College Administration Building, Room 626, located at 4000 Suisun Valley Road, Fairfield, CA 94534-3197.

Academic Affairs

(c) Sabbatical Leaves Academic Year 2015-2016

The Sabbatical Leave Committee recommends that the following instructors be granted Sabbatical Leaves for the 2015-2016 academic year: Corrine Kirkbride (Fall 2015); Jeanne Lorenz (Full-Academic Year 2015-16); Sandra Rotenberg (Spring 2016); Danielle Widemann (Spring 2016). The estimated fiscal impact for these sabbatical leaves amounts to \$150,000.

Moved by Trustee Young and seconded by Trustee Thurston to approve the sabbatical leaves for the academic year 2015-2016 as presented. The motion carried unanimously.

(d) Services Agreement between the City of Fairfield and Solano College Small Business Development Center

Board approval was requested to approve a services agreement between the City of Fairfield and Solano College Small Business Development Center to provide entrepreneurial and business assistance services to existing and potential Fairfield business owners. The scope of work shall include, but is not limited to technical assistance, seminars targeting Fairfield business, and business startup information.

This agreement may be canceled at any time by the city upon written notice.

A copy of the services agreement is available for review in the Office of the Superintendent-President, the Office of the Vice President of Finance and Administration, and in the Office of Workforce Development and Continuing Education.

Moved by Trustee Brown and seconded by Trustee Young to approve the services agreement between the City of Fairfield and the Solano College Small Business Development Center as presented. The motion carried unanimously.

9. INFORMATION – NO ACTION REQUIRED

(b) Citizens Bond Oversight Committee (CBOC) Measure Q Bond Quarterly Progress Report

A Quarterly Report was prepared for the Citizens Bond Oversight Committee (CBOC) and includes recent design and construction activity, a financial summary, and an overview of the Bond program. The latest version is dated December 1, 2014 and was presented for Board information. The report covers the Measure Q activity between August 1, 2014 and October 30, 2014.

The report is available for review in the Office of the Executive Bonds Manager, the Office of the Superintendent President, and online at <http://www.solano.edu/measureq/planning.php>

Board President Keith recessed the Study Session at 9:10 p.m.

10. CLOSED SESSION

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Labor Negotiator
Agency Negotiator: Wade Larson, D.M.
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39
- (b) Public Employee Discipline/Dismissal/Release
- (c) Conference with Legal Counsel—Potential Litigation
Initiation of litigation pursuant to subdivision (c) of Section 54956.9
- (d) Conference with Real Property Negotiator
Property: Northgate Property Purchase. N.W. Corner Turner and Ascot Parkways
Negotiating Party: Leigh Sata
Under Negotiation: Terms
- (e) Public Employee Performance Evaluation – Superintendent/President

Board President Keith reconvened the Board Study Session at 9:15 p.m.

11. RECONVENE REGULAR MEETING

Board President Keith reconvened the Board Study Session at 10:10 p.m.

12. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Keith reported that the Board held Conference with Labor Negotiator and CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session and no action was taken.

Board President Keith reported the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session and no action was taken.

Board President Keith reported that the Board held Conference with Legal Counsel—Potential Litigation: Initiation of litigation pursuant to subdivision (c) of Section 54956.9 in Closed Session and in the matter of the tort claim the Board voted unanimously to decline the claim with a vote of 7 AYES and 0 Nays.

Board President Keith reported that the Board held Conference with Real Property Negotiator property known as Northgate Property Purchase. N.W. Corner Turner and Ascot Parkways in Closed Session and no action was taken.

Board President Keith reported the Board discussed Public Employee Performance Evaluation – Superintendent/President in Closed Session and no action was taken.

13. COMMENTS FROM MEMBERS OF THE PUBLIC (CONTINUED)

There were no comments from members of the public.

14. ANNOUNCEMENTS

15. ITEMS FROM THE BOARD

The Board Retreats are confirmed for Saturday, January 24, 2015 and Saturday, June 6, 2015.

Vice President Young reported that she attended the following College and community events:

November 2014

19 - Measure Q Advisory Committee Meeting

20 – SCCD School of Health Sciences Fall 2014 Certified Nursing Class Pinning Ceremony

20 - Vallejo 2015 Juneteenth Planning Committee Meeting

22 - Alpha Kappa Alpha Sorority, Incorporated Kappa Beta Omega Chapter 37th Annual Debutante Ball. Sixteen Debutantes who attend high schools in Solano County were presented at the Concord Hilton Hotel.

24 – Vallejo City Unified School District (VCUSD) Measure E Bond Campaign Committee – final “wrap up” meeting

December 2014

01 – Vallejo Education and Business Alliance (VEBA) – Promise Luncheon at Zio Fraedeo’s in Vallejo

01 – World AIDS Days Observance in front of Vallejo City Hall and Vallejo City Library Joseph Room

03 – VCUSD Wall to Wall District Advisory Board meeting at Jesse Bethel High School Library

16. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 10:14 p.m.

JCL:rp

BOARD STUDY SESSION MINUTES.12.03.14 FINAL

_____ APPROVED _____
PAM KEITH JOWEL C. LAGUERRE, Ph.D.
BOARD PRESIDENT SECRETARY

SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days